

# SUBMISSION OF MANUSCRIPTS

---

In preparing articles for submission authors should be guided by the following points :

1. Please submit either two typewritten, double spaced copies or one copy on disk and one typewritten, double spaced copy. The disk should be either a 3 1/2" or 5 1/4" disc in Macintosh or MSDOS Microsoft Word, WordPerfect or plain text formats.
2. Authors are expected to check the accuracy of all references in the MS before submission. It is not always possible to submit proofs for correction.
3. Biographical Details should be starred (\*) and precede the footnotes. They should include the author's full name, academic qualifications, and current employment.
4. Abbreviations should appear as follows: fn3, p4, pp55. Full stops are not used to indicate abbreviations and it is not necessary to space an abbreviation and a number.
4. Footnotes should be numbered consecutively throughout, and should appear at the foot of each page or at the end of the text. All bibliographical details, case citations and similar matter should appear in the footnotes.
5. References and Citations

## (1) Cases

- The full citation of a case should always be used when a case is first mentioned. Do not include *Ors*, *Anor*, *The State of*, *City Council of* etc, for example:  
*Mabo v Queensland [No2] (1992) 175 CLR 1.*
- An abbreviated title may be used for subsequent references, for example:  
*Mabo.*
- Page references are preceded by 'at', for example:  
*Mabo at 165, 178-180, 209ff.*
- The authorised report of a case should be used where possible, for example:  
CLR, FCR, SASR.
- Where it is not possible to use the authorised report of a case the most commonly used unauthorised reports should be cited initially (ALR, ALRJ) and reference made as to which report will be cited subsequently, for example:  
1 *David Securities Pty Ltd v Commonwealth Bank of Australia* (1992) 66 ALJR 768; 109 ALR 57 (subsequent references are to ALR).

## (2) Books

- Bibliographic details should be cited in the following order: Author of Chapter or Essay, Title of Chapter or Essay, Author or Editor of Book, Title of Book (in italics), Volume Number, then in brackets - Publisher, Place of Publication, Edition (if not first) and Year of Publication - close brackets, Page Number(s), for example:  
Howell, "Constitutional and Political Development, 1857-1890" in Jaensch (ed), *The Flinders History of South Australia: Political History* (Wakefield Press, Adelaide 1986) p96.
- First names or initials of authors should be omitted.

## (3) Journal Articles

- Bibliographic details should be cited in the order of Author, Title of Article, Year (in brackets), Volume Number, Title of Journal (in italics) and Page Number(s) (without p), for example:  
Kelly, "The Inquisitor's Procedure in *The Name of the Rose*" (1991) 13 *Adel*