

## Library Association of Australia

Annual  
General  
Meeting

## Notice of Meeting

The 43rd Annual General Meeting of the Library Association of Australia will be held in the Festival Centre, Adelaide on Wednesday 25 August 1982, commencing at 2pm.

## Agenda

- 1 Notice convening meeting
- 2 Apologies
- 3 Minutes of the 1981 Annual General Meeting
- 4 Presentation of awards
- 5 Presentation of 1981 Annual Report and Balance Sheet, and Income and Expenditure Account
- 6 Presentation of supplementary Balance Sheet and supplementary Income and Expenditure Account to 31 July 1982
- 7 Appointment of auditors
- 8 General business (see 1 below)

## Motions

- 1 The membership fees of the LAA should be substantially reduced. (Special Libraries Section.)
- 2 That a celebration for the 50th birthday of the LAA be held in Canberra in 1987. (Victorian Branch.)

## Rules of meeting

- 1 The only items that may be raised under General Business are those of an informal nature, or those that are within the scope of the business already laid down. Motions of a substantial nature relating to items not covered in the notice of the meeting will not be allowed.
- 2 If an item of urgency arises which is not within the business of the meeting the Chairman has the power to accept it without notice, or rule that due notice must be given.
- 3 All motions additional to those on the printed agenda and in accordance with 1, above, and amendments, shall be written in triplicate and signed by the movers (forms will be provided), one copy to be delivered to the Chair, the second to the projectionist, the third to the mover.
- 4 When addressing the Chair, the person desiring recognition will properly identify himself/herself, giving his/her name and library. Only LAA members may speak.
- 5 Debate shall be limited to three minutes for each speaker, no speaker may have the floor twice on the same question until all who wish to speak have spoken.
- 6 Proxies to be valid proxies must be in the form set out in By-law 15 and in the hands of the General Secretary (Miss Averill Edwards) by 2pm on Monday, 23 August 1982\*.
- 7 By general consent, if there be no objection, or by a two-thirds vote, any rule governing the debate may be suspended.
- 8 The Chairman's rulings on procedural matters may not be debated. The reference for rules and their interpretation by the Parliamentarian will be Joske's *The law and procedure at meetings in Australia and New Zealand*, 6th ed., 1976. A Parliamentarian will be appointed to advise the Chairman on procedure and to assist in determining the results of a poll of members present if necessary.

\*These may be left at the LAA stand, Brookman Hall, SAIT.

## Macquarie University

SENIOR  
LIBRARIAN  
GRADE 1

## Position No 82/91

Applications are invited for the position of Serials Librarian in the University Library.

The minimum qualification for appointment is eligibility for professional membership of the Library Association of Australia, provided the applicant's qualifications include a degree from a recognised University or College of Advanced Education or equivalent qualification.

The Serials Librarian is responsible for the organisation and administration of the Serials Section which has a staff of eight and provides assistance to readers in addition to maintaining the Library's serials records and binding program.

Appropriate serials experience in a large library is desirable.

**Commencing salary** will be determined within the range \$21,861 per annum (\$418.97 per week) to \$25,151 per annum (\$482.02 per week), depending upon qualifications and experience.

For further information about this position, please contact Mrs J. Campbell, Associate University Librarian (Acquisitions and Budget) on (02) 88 9077.

Macquarie University provides four weeks annual leave, together with generous sick leave and long service benefits. Superannuation is available after a qualifying period.

Applications in writing giving full details of qualifications and experience and quoting the position number and the names of two referees, should be lodged with the undersigned by Friday, 27 August 1982.

North Ryde 2113

J.B. Manning  
Bursar

THE UNIVERSITY OF  
NEW ENGLANDBACHELOR OF  
LETTERS DEGREES

Over 20 external (postgraduate) courses are offered by UNE. In 1983 the areas covered will include: Australian and American Literature; Children's Literature; Several periods from old English to modern; Satire; Terror Fiction; Australian Women Writers; The Romantic Movement; The Mediaeval Background - selected texts in Translation; Traditional Grammar and the English Language; Chaucer; Shakespeare. Full details may be found in a handbook, available from:

The Secretary,  
Department of English,  
University of New England,  
Armidale, N.S.W. 2351.

Applicants should have a degree with an English Major with a credit at second or third year level. Application forms are available from:

The Faculty Secretary,  
Faculty of Arts,  
University of New England,  
Armidale, N.S.W. 2351.

(Applicants who consider their qualifications equivalent to those specified should write direct to the Faculty Secretary).  
**Applications for 1983 close on 31st October, 1982.**

Local history  
reprint

THERE HAS been a reprint of *Local History and the Public Library*, one of the NSW Branch publication series in local history.

It is the proceedings of a joint workshop, held in October 1979, by the NSW Branch and the Public Libraries Division, NSW State Library.

A modest price revision covers increasing costs, so that the postage paid price is now \$4.50 (\$4.00 to LAA members). *Local History and the Public Library* is available from the LAA, 473 Elizabeth Street, Surry Hills NSW 2010.

## Inserts in this issue

Only Queensland readers will receive an insert with this issue of InCite. It is the July/August issue of the Newsletter from the Queensland branch.

## Small miscellaneous

**Small miscellaneous advertisements are accepted at the rate of \$8 per line, \$24 minimum.**

**ALARM 82** 1981 library annual reports are requested for *Australian Library Annual Reports on Microfiche*. Send to ALARM, FLI Library, PO Box 64, Footscray Vic 3011. Reports received after 31 August will be included in ALARM 83.

**Students and libraries** - a user education booklet produced by Newcastle upon Tyne Polytechnic based on the Travelling Workshops experiment. Order from: Administration Unit, Footscray Institute of Technology Library, PO Box 64 Footscray Vic 3011. Payment of \$4.00 must accompany order. LAA vouchers accepted.

**Computers** Being a reprint of the *School Library Bulletin* 'Computers' issue. Published by Library Branch, Education Department of Victoria. Reprinted with permission by the School Library Association of Victoria. Contents include: computers in education; computer networks and resource sharing; library data base for a mini-computer; using AUSINET; etc. Cost: \$5 (post paid). Send cheque (made payable to SLAV) to: 'Computers', PO Box 147, Mooroolbark Vic 3138.

**To place an advertisement in this column contact Assistant Publications Officer, LAA, 473 Elizabeth Street, Surry Hills NSW 2010. Phone (02) 698 4100.**

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